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# Financial Assistance Policy

If you are in need of financial assistance, the **deacons** of New Life Presbyterian Church handle all requests related to mercy ministry.

Our policies require that the deacons meet personally with anyone requesting financial assistance before approving a request. This can be accomplished by meeting with the deacons on Sundays **before our service at either 9:00 or 9:30am**. We encourage you to join us in worship at 10:30am if you are able.

You will need to submit a completed **Mercy Request Form** (visit [newlifepca.org/mercy-needs](http://newlifepca.org/mercy-needs)) prior to the meeting. Members of New Life are welcome to contact deacons & diaconal assistants directly for any mercy requests. Please note: The church office does not keep funds onsite, and is not able to give any assistance apart from the deacons. Requests will not be accepted via phone or email alone.

## Financial Assistance Terms & Conditions

New Life is committed to serving those in need within our local community. Each situation is unique, but we believe that every person's greatest need is reconciliation with God through Jesus Christ. In order to best serve you, any decision by New Life to provide assistance will take into account both spiritual and physical needs.

### What You Need to Know Before the Meeting

- There is no guarantee that you will receive financial assistance from the church. Completing this form and meeting with the deacons does not obligate the church to provide assistance.
- Money is paid only to the business, service provider, or organization that is owed (i.e. landlord, medical clinic, etc.).
- We only provide assistance for items that are necessities.
- We fully expect you to use all available financial means at your disposal to meet your needs.
- We do not give out cash. We have other means available to meet needs for food and transportation.
- We cannot guarantee same-day assistance. Please make other arrangements if you need immediate help.
- We will not consider requests coming on your behalf from New Life members you have approached individually for assistance.

### What You Need to Bring to the Meeting

- Name, address, phone number, and account number of the business, service provider, or organization to which you owe money – latest bill would be best.
- Address and phone number of where you can be reached.
- Valid ID (i.e. driver's license).
- Name, address, and phone number of any churches and other non-profit organizations from which you have received financial assistance within the past 6 months.
- Name and phone number of your current pastor (if you attend church). We reserve the right to assist through your local/current church.

### What New Life Will Do After the Meeting

- We will review the above information.
- We will notify you of our decision within one week.